

# Short term scientific mission (STSM)

## Grant Period 2: 2nd STSM call

- Grant Awarding Coordinator: Dr. Sofia Lima ([grants@nexmpi.eu](mailto:grants@nexmpi.eu))
- Deadline for submitting a proposal: **None. This is an Open Call. Applications will be evaluated as they are submitted.**
- Final reports must be submitted by: **see text below.**

### GENERAL INFORMATION ON STSMs

STSMs are short-term exchange visits designed to enhance mobility, strengthen existing networks, foster new collaborations, and promote cooperation among COST Action participants. These missions should align with the scientific objectives of the COST Action CA23132 as described in [the Memorandum of Understanding](#). For more information on excellence and inclusiveness in COST Actions, please visit: <https://www.cost.eu/about/strategy/excellence-and-inclusiveness/>.

### ELIGIBLE COSTS

The STSM grant covers for example travel, accommodation, subsistence expenses, project implementation. However, it **does not cover the cost of research materials**. While there is no strict minimum or maximum duration, a stay of 5 to 90 days is recommended. Grants are reimbursed only after the STSM is completed, so securing prior financial support is highly recommended.

For any questions, please contact the Grant Awarding Coordinator.

*Note: The final grant amount awarded may partially or fully cover the requested amount (see the document "STSM Policy.pdf").*

### APPLICATION PROCESS

1. All applicants must carefully read the following documents:
  - The [COST Grant Awarding user guide](#)
  - The [COST Annotated Rules for COST Actions Level C](#)
  - The nexMPI document "STSM Policy.pdf" outlines the submission procedure, required documentation, selection criteria, and evaluation process for STSMs.
2. The application is submitted online, following the instructions in the [COST Grant Awarding User Guide](#). Kindly use the provided templates for the STSM application and fill in the required information:

- Letter of Home Institution
  - Letter of Host Institution
  - Letter of Motivation
  - Budget
  - Grant Application Form
  - CV
3. The applicant must submit a copy of the application along with all supporting documentation to the nexMPI Grant Awarding Coordinator before the call deadline.

### **AFTER THE STSM**

- **Confirmation from the Host Institution.** Get a letter or an email from the senior researcher of the Host institution confirming that you have successfully completed the STSM.
- **Prepare Your Report:** Use the **STSM Report Template** to draft your report.
- **Submit the Report:** Upload the completed report to e-COST no later than **30 days** after the activity’s conclusion, and **certainly no later than September 15th**.
- **Capture the Moment:** Take photos with the Host Institution team to share on nexMPI’s social media. Personal posts on your own social media are also encouraged—please refer to the Guidelines for details.